Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SMT. CHAMPABEN VASANTBHAI GAJERA PHARMACY MAHILA COLLEGE**
Name of the head of the Institution	**Dr. Arvind N. Lumbhani**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02792232321**
Mobile no.	**9979606784**
Registered Email	**bph251owner@gtu.edu.in**
Alternate Email	**arvindlumbhani@yahoo.in**
Address	**Smt. Shantaben Haribhai Gajera Shaikshanik Sankul, Chakkargadh Road, Amreli**
City/Town	**Amreli**
State/UT	**Gujarat**

Pincode	**365601**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mr. Manishbhai Amipara**
Phone no/Alternate Phone no.	**02792232321**
Mobile no.	**9033617089**
Registered Email	**bph251owner@gtu.edu.in**
Alternate Email	**manishamipara@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sankul.net/naac-ssr

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sankul.net/naac-ssr

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.45**	**2016**	**02-Dec-2016**	**01-Dec-2021**

6. Date of Establishment of IQAC	**01-Jun-2016**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

NIL	01-Nov-2018 00	0
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 NIL	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Planning, execution, monitoring, auditing, reviewing and reporting of various activities and systems for quality assurance of the institution continuously.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Improve the learning experience success of learners	As a result of the successful achievement of the actions associated with goal participation makes presentations and performance of our students at all levels and top ranked in university in education as well

	sports culture
Club activities to enhance other skills.	Institute has started Sunday club activities to improve other skills in students with different clubs: Public Speaking Club, Singing Club, Photography Club, Drawing Club, Dance Club, Sports Club etc.
Special Classes on holidays for the students opting for competitive exams.	Classes are arranged for interested students. Videos are available for preparation of such competitive examinations.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	23-Nov-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	04-Jan-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated to Gujarat Technological University and follows the curriculum and syllabi prescribed by the university. Gujarat Technological University provides Academic Calender at the beginning of each academic year. Advance planning of Academic activities is done by the college in concordance with the University academic calendar. For the successful and timely implementation of curriculum, Time-table committee of the college prepares a Time-Table after the discussion with Head of the all departments at the beginning of each semester. Each department conducts departmental meetings where workload distribution among staff is prepared for the given time-table. Faculties prepare advanced academic planner for their work for timely implementation as well. Students are made aware of the academic plans through time table and relevant notices as well as in the classrooms by their respective teachers. Also, slow and advanced learners from Pharmacy Students

are identified in the beginning of academic year. Teachers plan their work in view of the abilities of the slow learners, the average students and the advanced learners. In addition to conventional teaching methods, faculties use other tools to supplement the effective delivery of curricular aspects such as field visits, study tours, industrial visits, group discussions, projects, class seminars, quiz and use of ICT. The college has put in place required infrastructure for technology-led learning. The campus is fully wi-fi enabled with internet access to all students and faculty. To improve the delivery of curricular aspects by teachers, the institute supports the faculty members in various ways: by providing well equipped library facility; by providing encouragement to attend various seminars, workshops, faculty development programs, refresher and orientation courses to update their knowledge etc. The Head of the department and the Principal do a periodical review monitoring of delivery of curriculum and also the student's attendance. The internal examinations are organized systematically to assess the attainments of course outcome. Perspective plan is prepared. Academic calendar is prepared. Teaching plan is prepared for each semester in the beginning of the term indicating scope of syllabus and text/reference books required Academic activity starts from the first day. Every teacher starts maintaining log book from the first day. Academic work and attendance are checked for the first three day. Teaching plan for each subject for every semester is prepared in advance. Subject wise lecture notes are prepared by faculties. Daily test starts from the first day of curricula. Syllabus completion proforma is required to be submitted for all subjects. Internal exam called repeatedly rounds are taken after the course completion and before the university examination. At the end of every quarter, quarterly examination is also taken. Internal marks are given considering all aspects. Examination cell prepares for the university examination. Teachers are involved in conducting university examination process. The suggestion boxes are installed in the college for student's suggestions. The result of college is displayed on the notice boards and advertised in the leading news papers.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	01/12/2019	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BPharm	Bpharm	07/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
IIT Bombay Spoken Tutorial	01/01/2019	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BPharm	BPharm	57

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Our college has a mechanism to obtain feedback from students on Curriculum. By analyzing these feedbacks suggestion and recommendations are listed which are forwarded to Gujarat Technological University by our teaching staff members who are members of board of study in their specialized subject. Students feedbacks and responses on curriculum are used to enrich curriculum by incorporating more examples, case studies, field studies, seminars, question bank, diagrams, online references, ebooks, videos, and animations. Stakeholder can send their feedback offline as well as online through college website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BPharm	B.Pharm	60	47	47

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	189	0	0	10	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	14	5	2	0	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Student Mentoring System is available in institute. Each faculty is the mentor of a group of students. Mentor mentee interactions starts before joining the institute till end, by providing advice regarding choice of elective subject and through semester teaching and project work, Laboratory practical, industrial visit and much moreto the students till end of college by giving prospect of further education and employment, etc.During college period students continuously monitor, counsel, guide and motivate mentee's with alto gather educational matters and difficulties. When students encounter with any Educational difficulty they are mentored by communicating sessions other than the regular classroom / laboratory contact hours. Mentors meet their students and guide them with their studies and extracurricular activities. The mentors act as guides to the students during their final projects. Individual recognition and encouragement. The mentoring system ensures that the students adapt to the Educational system and enhance himself for highly successful careers by guiding. Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. Students get an insider's perspective on navigating educational goals and career in the right channel. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution. The HODs (Head of the Department) of various Departments also act as a mentor and monitor different activities of the assigned mentors and the students. The HODs when needed advices mentors of his/her department and sometime review the Mentoring System. Also suggest and advise mentors whenever necessary. Routine advice on balancing of academic and professional responsibilities. Also, Initiate administrative action on a student or psycho social support at the time when necessary. Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development. Students get an exposure to diverse academic and professional perspectives, and experiences in various fields. Some mentors also keep contact with the students even after their graduation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
189	10	1.88

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	10	0	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	N.A.	IQAC / CIQA coordinator	N.A.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BPharm	B.Pharm	Semester8	04/05/2019	15/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution has developed its own system for evaluation. This system is known as feedback system. This feedback form has been recognized by ISO. Through feedback form opinions of students are being obtained frequently. By obtaining opinions of the students four times in a year, evaluation of professors are being done. The academic committee brings awareness in the staff members about the evaluation process during the staff meetings. The stakeholders of the institution are informed about the evaluation process by general instructions mentioned in the prospectus called ready recknor. Similarly, the students are given detailed explanation of the evaluation process of internal marks and the university examination by our faculty members. The students are explicitly made aware of the eligibility conditions required to appear for the final examinations. They are informed about all the criteria of the internal assessment like home assignment, internal, test, projects, attendance etc. The institution ensures effective implementation of the evaluation reforms of the university and the college itself under the close supervision of exam committee. Examination cell is formed to ensure smooth functioning of examination process. Meeting of faculty members with the principal, vice principal and the members of examination cell helps in understanding the evaluation process and thereby its implementation. At the beginning of every year, academic calendar is prepared to follow the rules of total teaching days and schedule of examination. The college permits the staff to participate in evaluation process, various examination duties etc. as it is mandatory. The summative assessment of the student is based on Internal Marks and Semester end examination marks and their performance in oral/practical and presentation of some subjects. The attendance of the students also affect on the internal marks.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic schedule is given in a prospectus called ready recknor and is also issued to all the departments and students at the beginning of academic year. The academic committee, in consultation with the principal and vice principal, plans an academic calendar before the commencement of the academic year. The academic calendar is divided into four quarters. Teaching plan is prepared for each semester in the beginning of the term indicating scope of syllabus and text/reference books required. All the teachers maintain daily academic diary. Every teacher starts maintaining log book from the first day. Academic work and attendance are checked for all the days. Teaching plan for each subject for every semester is prepared in advance. Subject wise lecture notes are prepared by faculties. Daily test starts from the first day of curricula. Syllabus completion proforma is required to be submitted for all subjects. Internal exam called repeatedly rounds are taken after the course completion and before the university examination. At the end of every quarter, quarterly examination is

also taken. Internal marks are given considering all aspects. Examination cell prepares for the university examination. Teachers are involved in conducting university examination process. The suggestion boxes are installed in the college for student's suggestions. The result of college is displayed on the notice boards and advertised in the leading news papers. Students' attendance is taken regularly which is reviewed monthly and consolidated semester wise.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NIL

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Pharm	BPharm	B.Pharm	57	53	93
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	NO	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	01/12/2019	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIl	NIL	NIL	NIL	NIL	01/12/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	**00**	**00**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	**0**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**00**	**0**	**00**

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	**0**

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	**00**	**00**	**2018**	**0**	**00**	**0**

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	**00**	**00**	**2018**	**0**	**0**	**00**

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**0**	**0**	**0**	**0**

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

NIL	NIL	0	0

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N.A.	N.A	N.A	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
International Yoga Day Celebration	Institute	YOGA	2	189

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Filed Trip	Study tour	Gujarat Pharmalab Pvt. Ltd.	16/02/2019	16/02/2019	135

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	01/12/2019	00	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	200000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Information System(LIS)	Fully	In house developed Software	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6101	1318631	86	23465	6187	1342096
Reference Books	2033	1218154	33	15374	2066	1233528
Journals	0	0	12	23900	12	23900
e-Journals	0	0	1	13570	1	13570
CD & Video	80	8000	0	0	80	8000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/12/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	1	1	0	0	3	0	10	0
Added	0	0	0	0	0	0	0	0	0

Total	30	1	1	0	0	3	0	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
8454267	8454267	705530	705530

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For the optimal use of the infrastructure, the institute has made advance planning. The infra structure of the institute consist of building, playground, seminar hall, language lab, computer lab, auditorium, plaza square, gardens, parking etc. The responsibility for maintenance of above all section has been imposed upon the concerned head of departments who are called coordinators or supervisors. Such officers are used to take surprise visit twice or more in a day to check whether maintenance is being done properly or not. For the maintenance and repair of infrastructure facilities, the following departments are active in the institution: Carpenter Department, Security Department, Electrical Department, Color work department, Gardening Department, Plumbing Department, computer department etc. For the maintenance of infrastructure facility, above department has ample staff which carries out responsibilities. The principal of respective colleges maintains register of maintenance in which complaints are to be noted. This register is to be forwarded to respective maintenance department through supervisors. Maintenance department further resolves the complaint and make a register entry for completion. The office of sports is responsible for the maintenance of implements of sports and play ground. The building is being maintained through plaza director. Annual and day to day maintenance and repairing of the instrument is carried out by the outside vendors and paid service bases. The maintenance of the laboratory equipment computers and other devices are carried out regularly by maintenance department of the institute.

http://www.sankul.net/maintance-services

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Per Students	189	15000
Financial Support from Other Sources			

a) National	0	0	0
b)International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Guidence for Compititive Exam, Compititive exam GPSC UPSC Class	01/07/2019	189	Institute Faculty involved every year and conduct seminars
Soft Skill Development	01/07/2019	189	Institute Faculty involved every year
Career and Placement Guideance	01/07/2019	189	Institute Faculty involved every year

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
<td colspan="6" align="center">**No Data Entered/Not Applicable !!!**</td>

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	B.Pharm	SMT.Champaben Vasantbhai	SMT.Champaben Vasantbhai	M.Pharm

			Gajera Pharmacy Mahila College	Gajera Pharmacy Mahila College	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Traditional Garaba	Uni. LEVEL	10
Group Song	Uni. LEVEL	6
Light Vocal Music	Uni. LEVEL	1
Mime	Uni. LEVEL	6
Kabaddi	Int. Zone.	12
Power Lifting	Int. Zone.	3
Weight Lifting	Int. Zone.	3
Wresling	Int. Zone.	4
Soft Ball	Local LEVEL	6
Cross Country	Int. Zone.	1

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	0	0	00	00

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active students' council. With a veiw to create awareness in respect of democracy, the institution used to organize election of the respective of the students in a democratic way. The college arranges elections for Students to elect GS and JGS. As well the college appoints class representatives who are the toppers in their level in each stream who help in monitoring students' discipline, attendance, regular teaching work and other coordinating activities. The class representatives are appointed for each class and a general secretary and a junior general secretary for each stream. The college arranges elections for Students to elect GS and JGS. The functions of these members are to maintain discipline and healthy atmosphere of the college and to help the teachers in many ways. These members convey important news related to academic curriculum to their respective classes and streams. Log book and course completion letter is maintained by class representative. These

are analyzed by these members and presented to management. Seminars topics are analyzed by these members and discipline is maintained during seminar work done. The college appoints the students representatives to help in various activities like academic, sports, culture, WDC but they are not the members of any committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administration is decentralized as the independent Director, Principal, Supervisor in normal situation. They take free decisions regarding academic administrative matters under the consult of the management. The management monitors and evaluates the policies and plans of the institution with the help of The policy statement and action plans for fulfillment stated mission: The presidents and the management committee are completely involved along with the principal to formulate the policy and action plans for the development of the college. Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan: In the beginning of academic year, the plan is decided for both the semesters, events' schedule is also prepared and the provision for funds regarding purchase of library books, lab equipments and gymkhana equipment is made. Interaction with stakeholders: Periodically, direct interactive meeting are conducted with the students and their needs are considered for improvement. The suggestions from parents and alumni are also considered for the improvement of the college. Proper support for policy and planning through need analysis, research inputs and consultations with stakeholders : Suggestions from parents, past students are considered for improvement of infrastructure and quality in education. Reinforcing the culture of excellence: Culture of excellence is created through various platforms i.e. NSS activities, cultural activities, gymkhana and sports activities and festivals. Also the students are sent to participate in state and university level events. The students who get ranks are awarded by the college also. Champion organizational change: Social commitment is made through different festivals and the platform of NSS to create competitive spirit among the students and the best speakers are also invited. Attitude of excellence is also imbibed on the students through the social activities which are also a part of curriculum.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum development is exclusively done by the affiliating university only. However the university has formed a committee comprising of industrialists, senior academicians, administrators, research associates and university authorities who all make necessary changes in the curriculum depending upon the current and future industrial need in terms of quality and technology after thorough discussion and churning. The syllabus of the eligibility standards are also taken into consideration before finalizing the updated curriculum.
Teaching and Learning	The campus Innovation Motivation team organizes special drive for the teachers of the campus for improvement and revision of the teaching learning methodologies. The team sorts out data depending upon the feedback from the students and faculties and the weaker as well as appreciable methodologies observed during the routine visits are particularly highlighted and explained. Although the prime insistence is always on the use of latest technologies is emphasized.
Examination and Evaluation	The institute has a separate arrangement for conduct of examination. This examination cell is maintained with enough confidentiality and contains all the stationeries and forms required in the examination. The examination cell is also equipped with a computer having energy back up equipment. The institution has a separate allocation of examination work to the faculties. There is a provision of examination coordinator, co coordinator and sub sequent required staff for assorted types of related work.
Research and Development	Academic excellence is possible only when research culture is promoted and proliferates into the faculty and students. The Institute encourages faculty and students for research for quality education and academic excellence. Following are the initiatives taken for improvement of the research: • The Faculty and

	students are motivated to present papers in National/ International level seminars, conference and workshops. • To encourage the faculty, seed money is given along with leave on duty to attend the seminars and the registration fee is met by the Management. • Research facilities provided to PG students in Library and computer labs. • Special leave financial assistance (registration fee and travel grant) to faculty members for FDP. • Institute organizes various FDPs, workshops and seminars at institute. • Institute is trying to enhanced industry institute collaboration by MOU with reputed industry
Library, ICT and Physical Infrastructure / Instrumentation	The policy of the institution is to augment its infrastructure to strengthen the teaching learning environment. There are adequate number of classrooms, staff rooms, seminar halls, and an infirmary for medical care, playground facility for indoor and outdoor games, canteen, Aryasamaj hall auditorium hall and a hostel. The rooms are also allotted for NSS and Sports, Placement cell. The infrastructure is used optimally by the staff and students. The Library has a reading room with adequate the seating capacity. E-resources and sufficient number of books and journals are also available. The library is user friendly and very spacious. The IT infrastructure is maintained by the System Administrators and the computer labs are maintained by the staff and lab assistants. Management allots funds for the purchase and maintenance of infrastructure. The Management approves purchase of the necessary infrastructure required for academic activity of year. The institute has an officer and network for overseeing the maintenance of buildings, class-rooms and laboratories.
Human Resource Management	The college has clearly defined the vision, mission, goals and objectives. The Managing Committee is the main Governing Body which believes in running the college through the collective participation of all stake holders. Different committees such as IQAC, Admission Committee, Student Council, Exam Committee, Grievance and

	Redressal Cell, Anti Ragging cell etc. coordinate for the efficient and effective administration. • Teaching faculty is recruited by the Management as per University norms. • The faculty members and students are encouraged to attend National and International seminars /symposium /conferences /workshops. Faculty is also motivated to organize such activities. • The institution works to make students qualified and committed citizen. • The institution has Career Counseling and Guidance cell, GPSC, UPSC, NET/SET coaching facilities, • Various extracurricular activities, Yoga and fitness, Self- defense, beautician course, dance class, etc. clubs are organized. • One of the major concerns of this institution is the overall development of students, i.e. organizing national seminars in different subjects related to society and ensuring maximum participation of students. Guest lecturers of eminent speakers are arranged for students and staff development
Industry Interaction / Collaboration	Institute is trying to enhanced industry institute collaboration by MOU with reputed industry • GTU Innovation Club formerly known as UDISHA club was established as per direction of GTU Innovation Council, GTU, Ahmedabad. It was established with the objective to establish a close and continuing interaction between the industries and GTU, to organize "Shodh Yatras' to strengthen interaction with pharmaceutical industries and to identify and solve Industry Defined Problems (IDPs) of the industries, as well as motivate the students and staff members for participation in IPR, Entrepreneurship and other activities organized by GTU Innovation Council, Ahmedabad. • Campus interview is conducted by Jenburt Pharma, Sinhor (Bhavnagar Dist.).
Admission of Students	• The students are admitted by centralize admission committee of Gujarat known as ACPC (Admission Committee for Professional Courses) as per the provisions of reservation by the government. Accordingly the students from SC, ST, SEBC, PH and others admitted to this college on merit basis are eligible for state

govt. scholarship scheme. Fee structure is decided by R. J. Shah Committee, Gujarat Government. • The institute provides all the facilities to such students for availing financial assistance offered by the government. This financial assistance is directly deposited in the bank accounts of the students by the government agencies. • The GPAT/GATE qualified students of PG are eligible to receive stipend from the AICTE (All India Council for Technical Education). The procedure related to receive this stipend is done by the institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All the correspondences with Commissioner of Higher Education and Knowledge Consortium of Gujarat are done through emails, Google Docs and Hard copies
Administration	Partially egoverned. Some works are done through computers
Finance and Accounts	College receives grants and salary made through Integrated Finance Management System
Student Admission and Support	Students profile is prepared through computers
Examination	Marks of Internal Evaluation are uploaded through the portal of University

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	01/12/2019	01/12/2019	0	0

		No file uploaded.		

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	01/12/2019	01/12/2019	00

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative Society	Cooperative Society	Cooperative Society

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A system of account audit is of two ways: Internal Audit External Audit Internal audit is done by the account department and external audit is conducted by a certified chartered accountant. The External audit is carried out by chartered accountant appointed by the parent management and is approved in the LMC. Audit report is prepared by CA and submitted to the Institute. Institute is following transparent account policy and there were no any audit objections. This audit reports are well maintained by the Institute. Institute is following transparent account policy and there were no any audit objections. Our account division make a record of each and every purchase entry by accounting software. The salary of each and every employee is deposited in their salary accounts. The labors are given their pay in the form of cheque of account payee. Every transaction is supported by vouchers and all the collections are deposited in the bank.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Book Donation	21734	Book Purchased For Library

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No		Yes	CA
Administrative	No		Yes	CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA Meetings are organized for Hostel students in every quarter

6.5.3 – Development programmes for support staff (at least three)

We have regular practice to conduct development program for support staff whenever required.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Energy Conservation: All the stakeholders are instructed to put off the electrical appliances when not in use and similarly the gas burners and water taps. The class stakeholders as well as the laboratory assistants supervise this and accordingly monitored. • Use of Renewable Energy: Each hostel is equipped with solar water heater for the hot water facility for the residing students. It saves the energy consumption and keeps the environment pollution free. The buildings in the campus have been constructed to ensure adequate normal lighting and ventilation to reduce the energy requirement to bare minimum. • Water Harvesting: The institute building terrace is constructed in a way that the water from the rain comes out either in plant area for pouring or drained in water well for harvesting purpose. By this way both the issues of environment procurement is resolved by the institution. • Solar Panels: Each hostel building in the campus is equipped with solar water heaters for hot water facility.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	NIL	01/12/2019	01/12/2019	01/12/2019	0

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/12/2019	01/12/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The campus is well maintained with plantation and importance is given for development of ecofriendly atmosphere in the campus. The class rooms and

practical laboratories holds remarkable sign at various ports as "Save energy","Put OFF fans" when not in use, etc. The institution organizes several programs like tree plantation, go green, save water and electricity, conservation, cleanliness related activity through NSS, etc. • Motivate the students to keep their surroundings green and clean by undertaking plantation of trees, • Motivate students to imbibe habits and life style for minimum waste generation, minimize use of plastic bags etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	189
Provision for lift	No	0
Ramp/Rails	No	0
Rest Rooms	Yes	189
Scribes for examination	Yes	189
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	0	01/12/2019	00	00	00	0

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	01/12/2019	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	01/12/2019	01/12/2019	0

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Besides making the campus eco – friendly, the messages like energy conservation, rain water harvesting, fuel and electricity saving, cleanliness, health and hygiene are spread by different programmes associated with the college. Whole campus is filled with lots of plants and trees. The students are explained not to throw plastic and other garbage here and there. The college has Stationary shop named Bhandar in which Woven bags of Sankul are used to replace plastic bags. Sweepers are employed to keep the campus clean and to water the plants and trees regularly. We also avoid the practice of burring papers and plastic in the campus Chewing of tobacco, smoking or other such habits are strictly prohibited in the campus. The students are explained about

the conservation of environment in the lectures of related subject. The president also insists on taking care of plants and trees as he is a lover ofnature. Transportation is available for students. College bus is availble. Some of our faculty members and students use electric bikes to save environment. Our Institute is having more numbers of hostel girls as compare to city girls so they use pedestrian road of campus. Campus uses institute non woven bags to make campus plastic free in terms of plastic bags. Campus is surrounded by well stablished RCC road to make it pedestrian friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1 The college prepares a detailed academic calendar at the beginning of every. Academic year and all activities are carried out while strictly adhering to the same. 2 At beginning of every new academic year, a walk to library programme is organized to inculcate amongst the students the habit of reading and to expose them to the vast resources of the central library of the campus. 3 Practices like experiential learning using the method of power – point presentations to help them organize their thinking process and build professional skills. Asking audio – visual aids (such as screening of film and plays, displaying paintings and photographs etc.) holding talks by exports in certain given fields and promoting wellbeing through the activates such as breathing exercises or rigorous physical activity endorses a student's centric, self directing pedagogy. Through constrictive feedback open communication, inculcating a culture of critical thinking and holding on array of in depth discussions, the college has managed to uplift its none self reliant, career oriented and great leaders. The teaching culture here secks to highlight appreciate that the true essence of like lies outside the bound of black and white and in a wide varieties of shades. 4 Apart from these we also inculcate sensitivity and responsibility towards environment in our students. To make campus eco-friendly the college maintains ornamental gardens. We appreciate biodiversity through our herbal garden conserve water through water harvesting, scientific biodegradable waste management through verni compost pit. The College has solar lights as initiatives for energy conservation and use of renewable energy.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institute has the vision as follow: To create and develop the facilities and environment required for higher education that will provide gainful employment and instill a sense of social commitment, with a focus on the rural youth, to enable them to become responsible citizens of the nation. The college priority to translate vision in to activities like: Providing quality education to the students of rural and educationally weaker sections of the society. Formation of various cells and committees for the academic growth of the students. To create vibrant atmosphere in the college for the all over development of students. The college has supportive administration and ideal infrastructure.The faculty members motivate the students for their academic excellence.

Provide the weblink of the institution

http://www.sankul.net/

8.Future Plans of Actions for Next Academic Year

Curriculum: • To develop center of excellence • Improvement in teaching learning program curriculum processes Academic: • Higher performance and results in competitive examination • Higher placement Research • To start research activities/centre. • To motivate staff and students for PhD. programs and research activities. • To promote Major and Minor Research programs • Establish collaborative network with industries. Students • Participation in various activities for holistic development • Effective student mentoring system • Strengthening of innovation council and career development cell, placement cell, entrepreneur development cell. Faculty • To increase representation of teachers for state/ national/ international level conferences, seminars and workshops, refresher and orientation courses. • Participation in faculty development programs and industrial training Overall improvement and Administration • Strengthening of alumni association • Strengthening IQAC- activities